Setting up a new email account on Outlook for Mac

- 1) Open Outlook
- 2) Click the Outlook menu and choose preferences

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Turn Off	Remi	nders	
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3) Click "accounts"

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Other					
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Calendar	Contacts	Security & Privacy			

4) Click the + sign bottom left and choose "Other Email"



5) Complete the form as shown, click add account

E-mail address:	emailaddress@yourdomain.com		
Password:	••••		
	Configure automatically		
User name:	emailaddress@yourdomain.com		
Type:	IMAP		
Incoming server:	newmail.pil.net	: 143	
	Override default port		
	Use SSL to connect (recommended)		
Outgoing server:	newmail.pil.net	: 587	
	🗹 Override default port		
	Use SSL to connect (recommended)		