Configuring Outlook to work with PIL mail servers (windows)

1. Open windows control panel from the start menu. Look for "MAIL" and double click it



If you don't see "Mail" look for "View 32 Bit Control Panel Items" and double click that to reveal mail.



If you still cant find "Mail" email support@pil.net

2. Click the "email accounts" button



3. Double click your PIL email account. If you have more than one, follow the remaining steps once for EACH account.



4. Populate the setup screen as shown (if you are just changing port numbers, leave this alone) obviously you would use your PIL email address, name username and password, not mine.

S change Account		<u>^</u>
Internet E-mail Settings Each of these settings a	re required to get your e-mail account	t working.
User Information Your Name: E-mail Address: Server Information Account Type: Incoming mail server: Outgoing mail server (SMTP): Logon Information User Name: Password: Image: Require logon using Secure	Support@pil.net support@pil.net IMAP mail.pil.net mail.pil.net james ********** Remember password e Password Authentication (SPA)	Test Account Settings After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection) Test Account Settings ✓ Test Account Settings by clicking the Next button
		<back. next=""> Cancel</back.>

5. Click the "More Settings Button" and choose the "Advanced" tab. Be sure Port 587 is selected for outgoing mail.

If you are using Imap use default port 143, if you are using POP use default port 110 for incoming

🦚 Internet E-mail Setting	s	×
General Outgoing Server	Sent Items Connection	Deleted Items Advanced
Server Port Numbers		
Incoming server (IMAP): Use the following type	of encrypted connecti	on: None 🔻
Outgoing server (SMTP):	587	
Use the following type Server Timeouts	of encrypted connecti	on: None 💌
Short	Long 1 minute	
Root folder path:		
11		

6. Click "Outgoing Server" tab. Make sure you choose "My outgoing server (SMTP) requires authentication" and "Use same settings as my incoming mail server"

General	Sent Items	Deleted Items
Outgoing Server	Connection	Advanced
/ly outgoing server ((SMTP) requires authentic	ation
🖲 Use same setting	is as my incoming mail ser	ver
🗧 Log on using		
User Name:		
Password:		
	Descent an example	
M Require Secu	remenuer password re Password Authenticati	on (SPA)
IM	Remenuer password re Password Authenticati	on (SPA)

7. Click OK, and then ok, next and finish until you are done.